

TECHNICAL EVALUATION MATRIX (TEM)

Stage I: Mandatory Requirements (Pre-qualification Criteria)

Experience of working in the fields of juvenile justice, child protection, access to justice, preferably with child victims and witnesses
Experience in designing concepts, guidelines, working methodologies, practical tools and manuals for institutional development using multidisciplinary approaches and methodologies in the justice area involving children victims and witnesses of crime;
Experience in designing training modules, and materials for professionals working with children;
Experience in organizing and facilitating trainings for various specialists including justice professionals on issues concerning children in the justice system
Experience in organizing multidisciplinary meetings and workshops
Project's technical proposal including description of the proposed work plan, timeline, and working methodology
CVs of suggested experts;
Proposed work plan (including M&E plan), timeline, and working methodology
A financial proposal in GEL with details indicated in the ToR

Stage II: Technical Evaluation Criteria

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1	Previous experience
1.1	Overall experience
1.2	Proven work experience in the fields of juvenile justice, child protection, access to justice
1.3	Proven work experience with child victims and witnesses covering legal, psychological, social work and other relevant areas
1.4	Proven work experience in designing concepts, guidelines, working methodologies, practical tools and manuals for institutional development
2	Relevant experience of successfully completed projects
2.1	Proven experience of effective cooperation and networking with government agencies
2.2	Working experience with other international organizations/UN in the similar fields
3	Staff experience and Skills
3.1	Experience in designing training modules, and materials for professionals working with children
3.2	Experience in organizing and facilitating trainings for various specialists including justice professionals on issues concerning children in the justice system
3.3	Experience in organizing multidisciplinary meetings and workshops
3.4	CVs of Project management and experts
4	Proposed methodology and approach
4.1	Proposed work plan and approach of implementation of the tasks as per the ToR
4.2	Implementation strategies, monitoring and evaluation, quality control mechanisms
5	Financial stability
5.1	CVs of Project management and experts
5.2	Profit/loss at the end of the previous year